



# Application Procedures

## Step 1 – Check funding principles

Please check that your programme is in line with our Mission and Role, Strategic Thrusts and Funding Principles.

*We seek your understanding that not all programmes that meet the above requirements of the application process will be shortlisted for funding.*

## Step 2 – Submit request for funding

Send us a request for funding by email (preferred) or mail with a brief description of the proposed programme and your organisation. We will review your request for funding and if needed, request for a meeting or visit.

## Step 3 – Develop full proposal

If your funding request is shortlisted, you will need to submit a full proposal. Your proposal must include details of your programme including goals, outcomes, outputs, budget and implementation plans. Please refer to our proposal guidelines for more details.

## Step 4 – Submit your full proposal for consideration by our Board of Directors.

The management of Temasek Cares will put forward accepted proposals for consideration and decision by our Board of Directors.

## Step 5 – Sign the grant agreement

Congratulations! If your proposal is approved by the Board of Directors, we will prepare a Grant Agreement for your acceptance. Once all the paperwork is completed, you will be required to submit a request for disbursement of funds and to submit progress reports according to an agreed schedule.

*Note:*

*As a guide, please apply for funding by Temasek Cares at least 6 months before the start of your proposed programme.*

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